

## SCIENCE BRIEFING NOTES – updated 11-August-2013

### COMPUTERS

#### EMAIL

- ship email addresses listed on bulletin board
- 10K limit incoming and outgoing (basically text only)
- MAKE SURE YOU CHECK THIS ACCOUNT DAILY
  - \*also check whiteboard in mess area for important announcements
- [pod@atlantis.whoi.edu](mailto:pod@atlantis.whoi.edu) chief scientist should use
- [science@atlantis.whoi.edu](mailto:science@atlantis.whoi.edu) to reach science
- [crew@atlantis.whoi.edu](mailto:crew@atlantis.whoi.edu) to reach crew

#### SHIP WEBSITE – [www.atlantis.whoi.edu](http://www.atlantis.whoi.edu)

- Atlantis Web Mail link – to access your ship's email account
- IMPORTANT CRUISE PARTICIPANT INFORMATION – contains "how to":
  - How to use email and change your password
  - Information about End of Cruise Data
  - Connecting to network: SSSG's have cables
  - Installing printers

#### INTERNET – All computers on the science subnet have internet access so please:

- Turn off all auto updates – Turn off all sync to "cloud" drives, i.e. dropbox, music
- Unplug Ethernet cable when not in use – if you \*NEED\* to leave your laptop plugged in, leave a note on it – otherwise it may get unplugged by us.
- To use wifi: atlantisdeckwifi (not a "discoverable" network)
- PLEASE – Do not stream music or video – no Skype, Youtube, iTunes, netflix, etc.

#### COMPUTER STORAGE AREAS

- sciO\_on\_memory scratch/ working area
- data\_on\_memory all data collected by the ship

#### DATA TO SHORE

If you have large files to send ashore, we have ways to do it without using e-mail and hogging bandwidth. See SSSG or website for instructions.

#### VOIP

- 2 Locations: main lab near aft -70 freezers & main deck toward bow just forward of ship's office – like Woods Hole local telephone, need phone card for long-distance
- Ship Phone System – COMET will explain – sign-up for account with billing information

### LABS

#### GENERAL

- NO DUCT TAPE OR SCOTCH TAPE on our tables, bulkheads, overheads please  
\*\*PLEASE ONLY USE THE GAFFER'S TAPE WE PROVIDE\*\*
- DO NOT drill holes in table tops – use supplies in gray cabinets for securing gear
- Post a hard copy of all chemical MSDS's near lab doors
- Closed shoes required in all labs and work areas (including deck)
- Sharp's containers & spent batteries – science party is responsible for disposal (can store in aft fumehood in main lab during the cruise, but please label)

#### TOOLS, etc

- There are tools available in drawers at aft end of main lab
- Line, hardware, etc in gray cabinet in aft of main lab
- The main lab is the only location with general use tools and equipment. DO NOT GO INTO OFFICES, BOSUN STORAGE AREAS, ENGINEERING SPACES, ETC. TO BORROW ITEMS. DO NOT BORROW ITEMS WITHOUT ASKING APPROPRIATE PERSONNEL FIRST!

#### SINKS

- Nothing but liquids in sinks
- No chemicals – metal piping, no treatment – sinks drain overboard

### ISOTOPE VANS

- Approved/trained personnel only. No visitors.
- Clean and wipe test – pre- and post-cruise test results turned into SSSG

### CHEM VAN

- Only "daily use" quantities permitted in labs. Large quantities must remain in the van.
- All chemicals must be appropriately labeled and stored in correct area
- Sign-out key; notify bridge; let ventilate for 5 min after open door and turn on fan; call bridge when finished.

## DEPLOYMENTS/DECK WORK

- ALWAYS NOTIFY BRIDGE FIRST BEFORE ANY AND ALL DEPLOYMENTS
- ALVIN/JASON IN WATER - ALWAYS NOTIFY TOPLAB/JASON VAN BEFORE AND DEPLOYMENT
- SAFETY GEAR - hard-hat, work-vest, closed-toed shoes/steel-toed boots. If not directly involved in the operation, stay off the deck.

## LIBRARY

- No eating or drinking
- Don't use projector for movies

## LOUNGE

- Handy-Vac available for clean-ups
- Turn off TV when finished.
- Return videos to cases and please put them away (in correct location)

## MESS

- Meal times: 7:30 am, 11:30 am, & 5:30 pm
- \*missing a meal? Can have the Steward put something aside for you - tell them ahead and they will put in reach-in fridge with your name. Likewise, do not eat a meal out of the fridge unless it has your name on it.
- Identify yourself to galley staff now if you have any dietary restrictions or allergies.
- Be aware of the microwave...cooks VERY FAST!
- Make more coffee if you take the last of it (make sure pot is completely empty or it will overflow)
- Clean-up after self (toaster crumbs, drips on the floor)
- Coffee mugs on shelf above sink are personal mugs belonging to crew
- General use mugs and cups are available (bottom shelves). It is your responsibility to return these to the dishwashing area when you are done. Do not leave cups sitting in labs.
- Reserve first 5 minutes of the meal time for crew and science watchstanders only.
- Please take one normal portion and wait until everyone has had the chance to eat before obtaining seconds. There should be plenty of food so that you will not go away hungry!
- Please do not linger in the mess deck. Push your chair in and return your dishes promptly.

## SCIENCE ROOMS

- Responsible for own room cleaning (& laundry during trip)
- Where to get supplies (linen cabinets), also storage closet on laundry level

## MISCELLANEOUS

- Do not walk through crew berthing areas or any other unauthorized areas
- Smoking - On weather decks only - be aware of air intakes, don't stand immediately next to them while smoking!
- GARBAGE MUST BE SEPARATED - NOTHING BUT FOOD WASTE GOES OVERBOARD
  - Dangerous Items: aerosol cans, lighters, lithium batteries, chemicals, sharps, excessive glassware - do not put any of these in normal waste bins - these items explode and/or cause other safety hazards.
  - Burn - items that can be safely incinerated
  - Glass/Metal - items in these bins are retained until we return to port
  - Slop bucket in mess for food only (no paper, wood, plastic, etc)
  - Cardboard - this must be retained until we return to port - Atlantis does not have the facilities to burn all of the cardboard. Please breakdown and store in your areas until we return to port.
- Laundry - DON'T overload dryers, or put too much soap in washers. FULL LOADS ONLY. Water usage will be strictly limited at times.
- Toilets are on a vacuum system. If there is no water in your toilet, or if it is making a strange sucking noise notify the engineers immediately (you can call #125 bridge and they will relay)